



Pendle Education Trust



Policy/Procedure/Guideline Review

Policy/Procedure/Guideline:

Learner support/protocol policy

Senior Manager Responsible:

Mrs Sarah Leak

Assistant Principal

Trust Approval:

Review date:

December 2025



LEARNER SUPPORT POLICY

Learners at Colne Primet Academy will be supported to develop strategies and skills that will encourage them to become independent learners. Colne Primet Academy aims to be proactive in identifying and supporting learners requiring additional support, calling on strong partnerships with external bodies as necessary. Additional Support will be available to all learners with a disclosed medical condition, disability, sensory or physical impairment, learning difference or language support need and can access their chosen course with the help of “reasonable adjustments” through liaising with the SENDCO team.

Aim

The aim of this policy is to ensure that all learners receive the necessary advice, guidance and support in order to optimise their achievement on courses that are completely appropriate to their needs. In order to achieve this, Colne Primet Academy will ensure that:

- All learners receive advice or information specific to the course on which they wish to enrol through the personalised choices process
- Endeavour to make the courses and learning as accessible as possible, in line with our Equality & inclusion Policy
- Be proactive in identifying, understanding and addressing learner support needs

Action

- All students will be monitored through the curriculum area team with additional support being offered by the Senior Leader responsible for Curriculum and Progress.
- All students with an ILP will be invited for a personal interview (wherever appropriate) where the student will discuss and agree to a learning support plan.
- Additional support will be provided on an appropriate basis which will include 1:1 support, group support, classroom support, specialist assessment, drop-in sessions and IT support.
- The SENDCO Team will liaise regularly with course leaders to discuss individual learner progress and the provision of support, accessing external additional support services as necessary.
- All learners will receive regular and constructive feedback from class teachers on their progress.

